From whom: 1. 30. 9
Place: P
Date: 3. 12. 3


Not for approval or alterations.

Former Papers.        MINUTES        Final Paper.

S. 25.

app'd

8: 9. 18

Noted.

12. 7. 13

83. 11. 2
REGULATIONS FOR THE BOTANIC GARDENS

PENANG.

1. The Botanic Gardens shall be opened to the public from sunrise to sunset, and, on nights when the band plays to 11 p.m.

2. Carriages of all kinds are admitted but it is forbidden to feed the horses in the Gardens. A halt may only be made at the side of the roads and where sufficient room can be kept for other carriages to pass. No gharries or jinrikishas are allowed to ply for hire in the Gardens.

3. Driving or riding over the lawns is strictly prohibited.

4. Bicycles should not be ridden in the Gardens but the Rider should wheel his bicycle through the Gardens dismounted.

5. Motor-Cars must not pass through any part of the Gardens at a greater speed than five miles an hour.

6. Walking or playing over the flower beds is prohibited.

7. It is forbidden to touch the plants or flowers, and the cutting or removal from the Gardens of any plant flowers or seeds, or anything appertaining to the Gardens will render any person so doing liable to expulsion and prosecution.

8. Fishing or bathing in the Gardens is prohibited.

9. Dogs are not admitted, unless led by a short string or chain.

10. It is prohibited to enter or leave the Gardens except by the proper entrances exits.

11. All animals found straying in the Gardens will be impounded or destroyed.

12. Shooting in the Gardens is prohibited.

13. Advertising or selling articles in the Gardens without permission from the Superintendent is prohibited.

By Order

W. Fox.

Superintendent of Botanic Gardens
Parks & Gardens Dept.
Penang.
3rd Dec. 1903.

Sir,

I have the honour to forward herewith for your approval a few simple rules I have drawn up in the shape of Bye-Laws for use in the Botanic Gardens here.

1. They are based on those used in Singapore; although I fear they have very little legal force, still they are useful as a deterrent, and it is usual to have them.

2. The present rules require repainting & alteration, and I thought this an opportune time to make the above slight alteration & additions.

I have the honour to be

Sir,
your most obedient servant,

[Signature]

Walter Fox
Ag. Super.

The Hon.
Resident Councillor
Penang.

B.3.11/4
Botanical Gardens
Penza.
By Order.
1. The Botanical Garden shall be opened to the public daily from nine o'clock to sun set, and on nights when the band plays till p.m.

2. Carriages of all kinds are admitted, but it is forbidden to feed the horses in the Gardens.
No hawker or fruit vendor are allowed to ply for hire in the Gardens.

3. Driving or riding over the lawns is strictly prohibited.

4. It is forbidden to touch the plants or flowers, and the cutting or removal from the Gardens of any plant, flower or seed, or anything appertaining to the Gardens, will render those so doing liable to expulsion and prosecution.

5. Bathing is not allowed except in the swimming bath.

6. Shooting in the Gardens is prohibited.

By order

(31) Wallis Fox
Superintendent of
[Signature]
For Botanical Gardens.
No Minutes should be written on this page. A separate half-sheet to be used if required.
Gardens Committee:

Bye-laws for business.

Former Papers.  MINUTES.  Final Paper.

1. Letter, dated 26 Nov. 1917, from C.S. wanting to regulate the Committee.

2. By C's copy dated 28th Nov.

a. o. s.

In view of the objections in the copy received this letter together with the paper in which the printing reported on the accounts last before be forwarded to the Committee for their consideration next week.

8th March 1917

S.R. 1/17
From Whom ... Director of Gardens S.S.
Place ... ... Singapore
Date ... ... 29-10-17

Resignation of Mr. E.B. Adamson from the Gardens Committee.

MINUTES.

D of G
Have the Committee offered any suggestions?

Intd.E.C.H.W 15/11/17

C.S.
The Gardens Committee will meet about a fortnight hence; and after that meeting I will communicate with you.

sd.I.H.Burkill 19/11/17

C.S.

Please see

Intd.E.C.H.W 21/11/17

Speak with this

sd.F.S.James 22/11/17
A.C.S.

I am inclined to think that the resignation of Mr. B. E. Adamson from the Gardens Committee is an appropriate time to consider the constitution and the duties expected from the Gardens Committee appointed under the Raffles Societies Ordinance of 1878.

2. It is laid down in Section 3 of that Ordinance that the Botanical Gardens shall be managed as a Government establishment by a Committee to be from time to time appointed by the Governor for that purpose, and in section 4 it is also provided that such sums as may from time to time be voted by the Legislative Council (to wit the estimates) together with any sums received from donations and subscriptions shall be administered by the said committee and subject to such rules and regulations as the Governor may from time to time prescribe for the conduct of the business of the Committee and for the duties of the officers employed.

3. As far as I can judge from the Ordinance the Gardens Committee has the management and the control of the expenditure of the Botanical Gardens, but from what I can gather, although Bye-laws have been passed by the Committee under section 7, no rules and regulations for the guidance of the Committee have been made under section 4.

4. Complaints have recently arisen as to the management of the Botanical Gardens in Singapore and it seems to me that these complaints if they are true not only reflect on the Director of Gardens but also on the Gardens Committee appointed under the Ordinance already quoted.
5. I shall be glad if you will let me know when the Committee was last appointed and also how many times a year the Committee sits, and whether the Committee as appointed has carried out at any time the duties apportioned to it under the Ordinance.

sd. F.S. James 23/11/17

(see C.S.)

Letter please, as above, excepting para 4 to D of G.

Ltd. E.C.H.W., 24/11/17

(2) Letter to D of G

(3) Letter from D of G

A.C.S.

In view of the criticisms in Legislative Council this paper together with the paper in which Mr. Bradney reported on the accounts had better be forwarded to the Committee for their consideration and report.

sd. F.S. James 2/12/17

D of G

Please lay before the Committee.

Ltd. E.C.H.W., 4/12/17

C.S.

Reference made and Committee has replied under this date.

sd. I.H. Burkhill 19/12/17

G. G.

In reply to the question in (2) (1) Para 2. duties of Committee and its constitution, the present Committee recommend Ex Officio appointment of Treasurer and Colonial Engineer see (5) For duties see para 3 of (3) and (4). The amount to general supervision, scrutiny of accounts, discussion of questions in connection with the gardens, preparation of a Budget, and visiting the gardens, 2 members each month.
Para 3 By Laws are in 3835/C5. Committees regulations are quoted in para 3 of (3).
The Governor has passed none under Section 4 of Ord. 7 of 1878.

Para 4. The Committee met once in 1817 but papers are circulated. It is appointed from time to time i.e. individually members are added when vacancies occur. Mr. Elliott was the last to join.

2. (4) appears to be in reply to minute of 2/12/17.

3. With regard to (5), the Governor appoints the Committee under Ordinance VII of 1878. There is nothing I think to prevent Ex Officio appointments. The present Committee is shown at p. 40 C.S. List with the addition of Mr. Elliott vice Mr. Adamson. The Director of Gardens is not, so far as I can ascertain, Ex Officio a member.

Y.B.

I am afraid I must ask you to read this correspondence. There is little doubt I think that the Committee in the past has not taken its work in connection with the Gardens very seriously.

2. I think it would be a good time to appoint both the Colonial Treasurer and Colonial Engineer Ex. Officio members of the Committee. I also welcome the suggested appointment of Dr. Lim Boon Keng.

(3) Enclosures (3) and 3835 there is nothing wrong with the bye laws as far as they go and I see no reason why the Economic gardens should not be considered as a portion of the Botanical gardens. If there is any difficulty this can be rectified—on this point I will speak to A.G.

F.S. James 37/12/17
It is possible that the Executive Engineer or the Auditor General may take more interest in gardening than the C.E. or the Treasurer and I think it best not to appoint by title; ask Mr. Marriott if he will act.

2) Appoint Dr. Lim Boon Kong

3) Act as you propose in your para 3.

Mr. Marriott

Will you act?

F.S. James 31/12/17

Col. Sec

I shall be pleased to act.

H. Marriott 2/1/18

C.S.

Appoint Messrs. Marriott and Lim Boon Kong? para 1

(5) says the latter is willing to serve.

R. Crichton 4/1/18

Yes

F.S. James 4/1/18

D of G

Does the Committee regard the Economic gardens as being included in the expression "Botanical Gardens"?

R. Crichton 8/1/18

Yes: the Economic garden is part of the Botanic gardens. There is no separate committee for it, up to 1913 it had a separate labour vote, which kept it in appearance distinct.

It was originally called "Military reserve" then in 1876, about, it was used as a Forest Nursery, Mr. Cattley being in charge of both gardens and forests, gradually
from this it became more and more an integral part of
the gardens.

But in a Court of Law it could be claimed that the Ga-
setted Bye-Laws do not apply to it as no declaration has
been made that it is part of the gardens although every
difference has been removed in practice.

The last difference to be removed was the separate
labour vote and when it was removed, the money was by my
request put under the gardens Committee.

The Director of gardens is not only Ex Officio
member of the gardens Committee, but its Chairman Ex Officio
and acts as its Secretary also.

There was a great deal of trouble leading up to the
decision that the D of G should be Chairman of the
Committee chiefly I believe because Chairmen with insuffi-
cient knowledge of gardening would insist on wild experi-
ments which they did not visit the gardens to see
fail.

After that the D of G was put into such a position that
the Committee should control the funds under the Act
without trying to gather authority over the gardening.

you will find that the authority of the Committee over
spending money is very scrupulously respected.

8d.I.H.Burkill 8/1/18

p.S.

My Clerk thinks that you have papers relating to the
Military control of the old Military Reserve and that the
control may never have been annulled.

If not annulled, it is quite time to do something as
the value of the land is less in its area than in the
trees on it, and the garden buildings. 8d.I.H.Burkill 8/1/18
We will assume that the Economic gardens are part and parcel of the Botanical gardens.

F.S. James 15/1/18

D of G

to note

C.S.

Noted

I.H. Burkill 17/1/18
18th. December, 1817

Sir,

I am directed by the Gardens Committee to submit to you respectfully the minute below with reference to their of your file Gardens 1804/17. The rules to which the minute refers are those communicated to you in a letter of my letter 1804 dated 25th November, 1817.

I have the honour to be, Sir,

Your obedient servant,

Chairman, Gardens Committee and Director of Gardens.

MINUTE. The Committee has no wish to extend the By-Laws passed at the meeting of February 5th, 1814, and would ask for attention to them should His Excellency the Governor wish to superintend any under section 4 of Act VII of 1808.

They desire to appoint two of their members, together with the Director of Gardens, to be a Board of Visitors for each month, the first week in each case to fix the day and hour for visiting the Gardens.

The Hon. the Colonial secretary,

Singapore.

G. S. 11/15
Botanic Gardens, Singapore,
STRAITS SETTLEMENTS.

28th. November, 1919

Sirs,

I have the honour to acknowledge the receipt of your letter no. 8664 dated 26th. November, 1919, on the subject of the constitution and duties of the Gardens Committee.

2. Apparently-sufficient bye-laws exist for the regulation of matters between the Public and the Gardens, and there have been gazetted as required by section V of the Act VII of 1879. But in a Court of Law it would now be difficult to insist that the Gardens are closed after sunnet (bylaw no. 1 of Regulation GIS, Gazette of June 19, 1889); and the provisions for applying the byelaws as a whole to the Economic Garden are deficient, because it appears never to have been publicly declared that the Economic Garden is part of the Botanic Gardens for the purposes of the Act.

3. As to the rules and regulations which the Governor is from time to time to prescribe for the conduct of the business of the Committee, the Governor has merely intimated that the time to have left to the Committee, which framed its own as follows:

The Gardens Committee will not at a time to be fixed by consent, within the first month of
each quarter and at other times on the motion of
the members. At the meeting the order of business
shall be:

1. the reading of the Minutes of the last
meeting, and their confirmation or correction

2. The submission of a precis of the expenditure
of the previous quarter, or in January of the
previous year.

3. the confirmation of the decisions arrived
at in circulation since the date of the previous
meeting.

4. the discussion of all questions referred
to the meeting by the Committee either in
circulation or from the previous meeting.

5. At the meeting in January a budget shall
be presented.

These rules enable the Committee to go into
every matter connected with the garden's survey, or
connected with the open vote which is their
responsibility.

4. In the current year the Committee has been
asked to meet thrice. Twice the Committee elected
to decide all the questions before it in circulation.
It has therefore met but once, but has never been
out of touch with the Director of gardens.

[Signature]
Sir,

I am directed to acknowledge the receipt of your letter of the 19th October, announcing the retirement of Mr. Adamson from the Gardens Committee.

2. I am to say that this is thought to be an appropriate time for considering the constitution of the Committee and the duties it may be expected to perform.

3. It is believed that although By-laws have been passed by the Committee under section 7 of Raffles Societies Ordinance, 1878, no rules or regulations for the guidance of the Committee have been made under section 4.

4. I am to request you to state when the Committee was last appointed, how many times a year it ordinarily meets, and has met during the current year, and whether it has carried out at any time the duties apportioned to it under the Ordinance.

I have the honour to be,

Sir,

Your obedient servant,

[Signature]

Colonial Secretary
Straits Settlements.

The Director of Gardens,
Straits Settlements,
SINGAPORE.

[Date: 3.11.17]
No Minutes should be written on this page. A separate half-sheet to be used if required.
No Minutes should be written on this page. A separate half-sheet to be used if required.
I suggest the following simple rules for the meetings of the Gardens' Committee. They seem to me to cover all that is necessary to put the financial control of the Gardens onto the basis intended. They give the committee quarterly introspection into the accounts ensured; they do not make unnecessary work; and they insure the inclusion in the minutes of all matters decided by the Committee. In the past matters decided in circulation have not found a record in one place—the minutes.

RULES.

The Gardens Committee will meet at a time to be fixed by consent, within the first month of each quarter, and at other times on the motion of the members.
At the meetings the order of business shall be,

i. the reading of the minutes of the last meeting and their continuation or correction.

ii. the submission of a report of the expenditure of the previous quarter, or in January of the preceding year,

iii. the confirmation of all decisions arrived at in circulation since the date of the previous meeting.

iv. the discussion of all questions referred to the meeting by the Committee either in circulation or from previous meetings.

At the meeting in January a budget shall be presented.

As a connection with your rules, will members please fix a date for the January meeting. The latter leaves just enough time before school I can be ready to open Park.

Miss Studebaker

I concern with the rules as regards the meeting. I am away on inspection duty from 24th to 30th June, so that the 31st to 1st July I will attend. Jaeger 5/1/14.
Botanic Gardens, Singapore,
STRAITS SETTLEMENTS.

27th, November, 1913

GARDENS COMMITTEE.

H.E. Major-General T.H. Stephenson has suggested that the accompanying letter should be circulated for comments. In a correspondence which I have had with him, I expressed my intention of bringing up the matter informally at the next meeting. I further stated my opinion to be that a quarterly meeting of the Gardens Committee should be a fixed engagement, extra meetings being called if necessary: that after the minutes of the last meeting had been confirmed, the accounts should always come up for confirmation, then other business, this other business including the confirmation of all matters settled in circulation during the interval since the last meeting. A meeting will be necessary soon to pass accounts and to make a budget estimate for 1914.

I quite agree.

[Signature]

27. 11. 13.

[Stamp: Entirely approved]

8. 11. 21
Dear Lieut. Bunkhill

Thanks for your letter a few continuation the minutes book of the Gardens Committee, with. I return here.

with. I notice that in the last 5 years, only 3 meetings have been held; 2 of them, as you point out, during my absence on leave, Per-

B 3, 11/22
I think the proper course is to act as an
advisory board to the Chairman
whom I presumed to be the insta-
tion, whose I considered to
act on it — there, and certainly
the fullest opportunity of dis-
scussing questions connected
with the funeral arrangements.
I agree with you that there shd
be at least one quarterly assem-
bly of ye Committee, & previous-
y to this meeting a paper shd
be sent round to Members, ask-
ing for suggestions, which

assist you in drawing up the
agenda. I am perfectly sure
the other members will concur
with me in recognising that
all we ed of often wd be advice
that the responsibility shd
always remain with you — &
that we much bow to ye ex-
pert decision. — If you think
it worth while, you might
send this note round to the
other Members, & ask for their
opinions. — The results might
be useful.

Yours sincerely,

F. Stephenson
83.11.23
4.12.13

3rd Dec.

Dear Sir Burkitt

I return unanimous
the Correspondence-re Meetings
of the Jordon Committee, and am
glad to note that they concur with
my suggestions.

Yours sincerely,

[Signature]

8.3.11/24
No Minutes should be written on this page. A separate half-sheet to be used if required.